



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

14 June, 2021

DIVISION MEMORANDUM
DM No. 384, s. 2021

SELECTION OF DIVISION BEST IMPLEMENTERS OF PROJECT 2N-AIP

To: OIC - Assistant Schools Division Superintendents,
Division Chiefs/ Unit Heads,
Education Program Supervisors,
Education Program Specialists,
Public Schools District Supervisors,
Elementary and Secondary School Heads,
All Others Concerned

1. With reference to DM No. 368, s. 2020, all schools districts are enjoined to select the first Best School Implementer of the Project 2N – AIP who will be qualified to join the 2021 Division Search for Best School Implementer of the Project 2N – AIP.
2. Four (4) Division winners of the Search for the 2021 Search for Best School Implementer of the Project 2N – AIP will be chosen from 56 school districts winners. One school per Congressional District will be selected to complete the four Division Winners who will receive a plaque and a cash prize amounting to Php10,000.00 each which can be utilized for the professional development activities of school personnel of the winning school.
3. As planned, the selection of Division winners of 2021 Search for Best School Implementers of the Project 2N – AIP will be based on the following criteria:
 - a. Result of Project 2N- AIP Monitoring for Quarters 1 – 4 (60%)
 - b. School Accomplishments for Quarters 1 – 4 (40%)
4. The school districts are enjoined to submit the top 3 Best School Implementers with hardcopy of the supporting documents on July 15, 2021.

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Registration Number:
QAC/RS3/0216

Date/Time: 06/15/2021

By: Rommel

Ref. No: DM 384, S. 2021



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5. Validation of documentary requirements for the Division Search for Best School Implementers of the Project 2N – AIP will be conducted by the Division Teams of Validators on July 26 - 30, 2021.
6. A separate Division Memorandum will be issued as regards the specific date of validation, composition of the Division Teams of Validators and recognition of Division winners of 2021 Search for Best School Implementer of the Project 2N – AIP.
7. To ensure health and safety of the participants, all persons involved in the implementation of the above mentioned activity are enjoined to observe the locally prescribed health and safety protocol. Hence, they are enjoined to wear their facemask and face shield, use alcohol for washing their hands and for disinfecting their gadgets, and observe physical distancing.
8. Food, transportation and incidental expenses relative to the conduct of the Division Validation shall be charged to the Division MOOE and food, transportation and incidental expenses relative to the conduct of the District Validation will be charged to the school MOOE, subject to the usual accounting and auditing procedures.
9. Immediate and widest dissemination of this Memorandum is desired.

ELIAS A. ALICAYA JR. EdD
Assistant Schools Division Superintendent
Officer-in-Charge
Schools Division Superintendent

cid/ims/jam/rqn01/14/2021

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RESEARCH-BASED PROJECT 2N – AIP CAPSULIZED REPORT

Executive Summary

Part I – Result of Project 2N- AIP Monitoring for Quarter _____

Areas of Concern	Numerical Rating (Weighted Mean)	Qualitative Index	Remarks
1. Milieu			
2. Matter or Content of Learning			
3. Method or the Teaching-Learning Strategy			
4. Materials or the Resources of Learning			
5. Media or Communication in			

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Teaching and Learning			
6. Motivation or Arousing and Sustaining Interest in Learning			
7. Mastery or the Be-All and End-All of Learning			
8. Measurement or Getting Evidence of Learning			
Average			

3.26 – 4.00 = Very Evident (Very Good)
 2.51 – 3.25 = Evident (Good)

1.76 – 2.50 = Moderately Evident (Fair)
 1.00 – 1.75 = Not Evident (Poor)

Part II – School Accomplishments

1. Schools Significant Accomplishments in Ensuring Effective Learning for Quarter _____

Project/ Work	Brief Description	Fund and Its Source	Remarks

2. Impact of Accomplishments in Making Learning Happen During the Time of Crisis

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Project/ Work	Problem/s Addressed	Person Benefited	Justification for Considering the Project / Work

3. Innovations in Enhancing Learners' Achievement

Name of Innovations	Remarks
Date Implemented	
Effect on Learners' Performance	

Name of Innovations	Remarks
Date Implemented	
Effect on Learners' Performance	

Name of Innovations	Remarks
Date Implemented	
Effect on Learners' Performance	

4. Awards/ Citations Received by the School in Quarter _____

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Title of the Award	Date Received	Sponsoring group/ Institution	Description of the Award

Prepared by:

COMPLETE NAME AND SIGNATURE OF THE DISTRICT MONITORING & EVALUATION TEAM

Reviewed and Approved by:

COMPLETE NAME AND SIGNATURE OF THE PSDS

Noted by:

LORENA S. WALANGSUMBAT, Ed.D.
CID Chief

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RESEARCH-BASED PROJECT 2N – AIP MONITORING TOOL
AREA OF CONCERN: MILIEU

Indicators	4=Very Evident (Very Good)	3=Evident (Good)	2=Moderately Evident (Fair)	1=Not Evident (Poor)	Remarks
1. The learning space is free from distraction.					
2. The learning space is well-lighted.					
3. The learning space is well-ventilated.					
4. The parent/guardian guides the learner in doing his/her school works.					
5. The instructional materials are delivered on time and are ready for learner's utilization.					
6. Other relevant learning materials such as ruler, pencil, ballpen, calculator, protractor, etc. are readily available to the learner.					
7. Routine activities are strictly carried out by the learners.					
8. Learner is consulted as regards his/her					

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problem on learning environment.					
9. Learner is provided with the needed assistance.					
10. Corrective measure is imposed to the learner who deviates from the standard set by the teacher, parent or guardian.					

3.26 – 4.00 = Very Evident (Very Good)
 2.51 – 3.25 = Evident (Good)

1.76 – 2.50 = Moderately Evident (Fair)
 1.00 – 1.75 = Not Evident (Poor)

RESEARCH-BASED PROJECT 2N – AIP MONITORING TOOL
 AREA OF CONCERN: MATTER OR CONTENT OF LEARNING

Indicators	4=Very Evident (Very Good)	3=Evident (Good)	2=Moderately Evident (Fair)	1=Not Evident (Poor)	Remarks
1. The learning content is anchored on MELCs.					
2. Unpacking of MELCs is done in order to ensure their attainment.					
3. Fusion of MELCs is made to simplify learner's work.					
4. Mastery of the content is given importance rather					

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than completion of curriculum coverage.					
5. Remedial activity is provided to slow learners.					
6. Enrichment activity is offered to deepen learner's understanding of the content.					
7. Student's work outputs for submission are "not too much, too soon."					
8. The learner's tasks relative to the content are realistic.					
9. The learning activity provided to the students are responsive to the needs of the family and the community.					
10. The content bears significance to the learner's holistic formation.					

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RESEARCH-BASED PROJECT 2N – AIP MONITORING TOOL
AREA OF CONCERN: METHOD OR THE TEACHING-LEARNING STRATEGY

Indicators	4=Very Evident (Very Good)	3=Evident (Good)	2=Moderately Evident (Fair)	1=Not Evident (Poor)	Remarks
1. The strategy employed by the teachers is purposeful and well-planned.					
2. The strategy used by the teachers is responsive to the needs of the learners in difficult situation.					
3. The strategy used by the teachers leads the learner to the attainment of the indicated MELCs.					
4. The strategy utilized by the teachers is new normal appropriate.					
5. The strategy used by the teachers helps the school bring about the desired learning outcome.					
6. The teachers used varied strategies depending upon					

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the nature of the learners.					
7. The strategy is appropriate to the level of maturity and sophistication of the learners.					
8. The strategy used by the teachers is adequate to attain the desired learning outcomes.					
9. The learner is instructed properly on how to accomplish efficiently the learning activities without hassle.					
10. The strategy used by the teacher is economical in terms of time, effort and expense.					

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RESEARCH-BASED PROJECT 2N – AIP MONITORING TOOL
AREA OF CONCERN: MATERIALS OR THE RESOURCES OF LEARNING

Indicators	4=Very Evident (Very Good)	3=Evident (Good)	2=Moderately Evident (Fair)	1=Not Evident (Poor)	Remarks
1. Learners are properly oriented on learning resources available in the locality.					
2. The school ensures the availability of resources for the use of the learners.					
3. The teachers used quality assured learning material/s.					
4. Human resources are considered potential source of knowledge, values and skills.					
5. The materials prescribed by teachers for learners' utilization help the students in understanding the "real world" they live in.					
6. Instructional materials prescribed by teachers for utilization of the					

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learners explain reality.					
7. To portray reality, teachers use materials that allow the learners to have a direct experience of thing they read, hear or observe.					
8. To portray reality, teachers require the learners to produce an output relevant to the concept learned.					
9. To portray reality, teachers use abstraction using creative presentation such as graphic organizers and the likes.					
10. To ensure the correct utilization of materials, clear instruction is provided to the learners.					

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RESEARCH-BASED PROJECT 2N – AIP MONITORING TOOL
AREA OF CONCERN: MEDIA OR COMMUNICATION IN TEACHING AND LEARNING

Indicators	4=Very Evident (Very Good)	3=Evident (Good)	2=Moderately Evident (Fair)	1=Not Evident (Poor)	Remarks
1. The medium of communication used in learning the lesson is flexible, i.e. the learners and their parent/guardian are allowed to use their preferred medium of communication for enhanced understanding.					
2. Teachers use all available channels of communication such as cellphone, facebook, etc. to get connected with the parent/guardian as guidance provider.					
3. Teachers use all available channels of communication such as cellphones, facebook, etc. to monitor learners' accomplishment of school prescribed tasks.					
4. Teachers use all available channels					

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of communication such as cellphone, facebook, etc. to validate learners' responses in the SLMs.					
5. Th school uses all channels of communication such as cellphone, facebook, etc. in reaching out to school personnel who are on their WFH schedule.					
6. The school utilizes group chats to keep every school personnel updated on the undertakings of the school.					
7. The school uses online platform such as video conference, zoom apps, Google Meet, etc.					
8. The school uses online platform such as e-mail and messenger in the submission of pertinent documents relevant to the management of instruction.					

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9. There is an open line of communication between and among the school heads, teachers, non-teaching personnel and other school stakeholders.					
10. There is an assigned school employee to manage the official communications of the school.					

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RESEARCH-BASED PROJECT 2N – AIP MONITORING TOOL

AREA OF CONCERN: MOTIVATION OR AROUSING AND SUSTAINING INTEREST IN LEARNING

Indicators	4=Very Evident (Very Good)	3=Evident (Good)	2=Moderately Evident (Fair)	1=Not Evident (Poor)	Remarks
1. The school provides orientation to parents/guardians on how to provide their children motivation.					
2. The school provides parents/guardians an incentive in doing their works as guidance providers at home.					

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3. The parents/guardians are provided with intrinsic or extrinsic motivation.					
4. To sustain learners' interest in doing their school works, challenges met by them should be properly considered and acted upon.					
5. To sustain learners' interest in doing their school works at home, comprehensive and accurate discussion on DepEd Guidelines as regards the use of the school's preferred learning modality is done.					

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 1.00 – 1.75 = Not Evident (Poor)

RESEARCH-BASED PROJECT 2N – AIP MONITORING TOOL
 AREA OF CONCERN: MASTERY OR THE BE-ALL AND END-ALL OF LEARNING

Indicators	4=Very Evident (Very Good)	3=Evident (Good)	2=Moderately Evident (Fair)	1=Not Evident (Poor)	Remarks
1. The school uses PIVOT 4A BOW in ensuring that MELCs prescribed					

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by the Department of Education - Central Office are properly implemented as prescribed.					
2. Proof of mastery of the MELCs are kept in the school.					
3. Report on interventions provided to the learners needing assistance is made available in the school.					
4. Students' reflections that are suggestive of mastery of the contents spelled out in the PIVOT 4A BOW are in place for validation purposes.					
5. The school has an effective system of monitoring and evaluation of the learners' mastery of the contents.					

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RESEARCH-BASED PROJECT 2N – AIP MONITORING TOOL
AREA OF CONCERN: MEASUREMENT OR GETTING EVIDENCE OF LEARNING

Indicators	4=Very Evident (Very Good)	3=Evident (Good)	2=Moderately Evident (Fair)	1=Not Evident (Poor)	Remarks
1. The school introduces innovations on measuring performance.					
2. Teachers' resourcefulness and creativity are manifested in the learners' outputs.					
3. A systematic collection of the evidence of learning without sacrificing the safety and health of the school stakeholders is in place.					
4. Measurement as implemented by the school considers the three domains of learning, i.e. knowledge, values, and skills.					
5. Data on learners' measurement of the attainment of the MELCs are carefully analyzed					

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by the concerned school/schools district authorities for possible technical assistance (TA) needs.					
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1.00 – 1.75 = Not Evident (Poor)

Prepared by:

COMPLETE NAME AND SIGNATURE OF THE DIVISION M & E/ VALIDATION TEAMS

Reviewed by:

LORENA S. WALANGSUMBAT, Ed.D.
Chief, Curriculum Implementation Division

Noted by:

GREGORIO M. MUECO
OIC-Asst. Schools Division Superintendent

ELIAS A. ALICAYA, JR.
Asst. Schools Division Superintendent
OIC- Office of the Schools Division Superintendent

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